



BOYS & GIRLS CLUB OF HENDERSON COUNTY

Mission Statement

To inspire and enable young people, especially those who need us most, to realize their full potential as productive, responsible and caring citizens.

MEMBERSHIP HANDBOOK

2009-2010

To Help You Help Us

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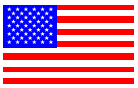
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REGULAR HOURS OF OPERATION

Administrative Office	Monday-Friday	9am-6pm
After-School Program	Monday-Friday	2:30-6pm
Summer Program	Monday-Friday	9am-5pm
Summer Administrative	Monday-Friday	8:30am-5:00pm

(Any additional hours will be posted on the daily schedule)



HOLIDAYS



The Club will be closed for the following holidays:

Labor Day	Monday	September 7, 2009
Thanksgiving	Thursday & Friday	November 26, 27 2009
Christmas	Thursday & Friday	December 24-25 2009
New Year's	Friday	January 1, 2010
President's Day	Monday	February 15, 2010
Good Friday	Friday	April 2, 2010
Memorial Day	Monday	May 31 2010
Independence Day	Monday	July 5 2010

The Club will be closed briefly before and after the summer program. Additional staff training days may be held during the year. Club closings will be posted in advance.

PROGRAMS

The Boys & Girls Club provides year-round activities and programs to meet the interests of youth and their physical, emotional, cultural, and social needs.

Education & Career Development

- ❖ *Power Hour* - homework help and academic skills-building activities.
- ❖ *Jr. Staff Training & Club Enterprise*- training and hiring teens to work at the Club and in the community.
- ❖ *Club Tech* - learning & using the latest technology.
- ❖ *Career Launch* - exploring careers & prepping for jobs.

Character & Leadership Development

- ❖ *Youth of the Year* - recognizing and promoting outstanding youth.
- ❖ *Keystone Club* - teen service and leadership activities.
- ❖ *Torch Club* - pre-teen service and leadership activities.
- ❖ *K-Kids* - elementary school services & leadership activities.
- ❖ *Teen Volunteers & Community Service*.
- ❖ *Goals for Growth & Youth for Unity*

Health & Life Skills

- ❖ *Smart Moves* - helping youth resist alcohol, tobacco, drugs, sexual activity.
- ❖ *Conflict Resolution* - conflict resolution and solving problems effectively.
- ❖ *Passport to Manhood* - helping boys grow into successful young manhood.
- ❖ *Girl Talk* - helping girls discover self-worth and build self-esteem.
- ❖ *Money Matters* - learning personal finance.
- ❖ *Cooking and sewing classes*.

The Arts

- ❖ *Visual Arts* - drawing, painting, sculpture, crafts, computer graphics.
- ❖ *Performing Arts* - drums, chorus, drama, guitar, step dance, dance line.

Sports, Fitness, and Recreation

- ❖ *Triple Play* – fitness, gym and recreation games / tournaments.
- ❖ *Team Sports* - basketball, soccer & volleyball.
- ❖ *Social Recreation and Game Room activities*.
- ❖ *Field Trips* - recreational and educational trips throughout the region.

- ❖ *Swimming* - learning water safety and gaining swimming competence.
- ❖ *Young Adventurer's Club* - outdoor adventures, camping, spelunking.

SUMMER PROGRAM

There are no additional membership fees for the summer program. The club anticipates providing free lunches to all members; however, prior to summer programming, parents will be notified regarding specific lunch procedures.

BOYS & GIRLS CLUB MEMBERSHIP

Membership in the Boys & Girls Club of Henderson County is open to all boys and girls ages 6-18. Parents must complete and sign a membership application. Forms are available at the Club. **Memberships must be renewed every year in August.**

Membership fee is \$5.00

Member Rights

Members have the right to a safe Club with caring and responsible staff. Members may request a conference with Club staff or administrators if they have unresolved problems or concerns with Club operations.

MEMBERSHIP CARD POLICY

Each youth is issued a membership card upon joining and upon renewal. ***All members are required to bring their cards DAILY for admission to the Club and participation in activities.*** Requiring members to bring their card every day is our way of helping children learn responsibility.

Members who fail to bring their card 5 times in one month may receive a day of suspension. Replacement cost for a lost card is \$.50

ELECTRONICS / TOYS POLICY

Keep all cell phones, *Gameboys*, other electronic games, trading cards, collections or other valuable items at home. The items are often major distractions to programming. The Club will not be responsible for any items damaged, lost or stolen. Items confiscated by staff can be claimed by parents/guardians at the front desk.

SICKNESS POLICY

Children who are sick should stay home for at least 24 hours after they no longer have fever, or signs of fever, without the use of fever-reducing medicines. They should stay home even if they are using antiviral drugs. Any child with any illness that is contagious must stay home until there is no threat of spreading the illness. If a child is sick at the club, parents will be called to pick up the child.

ATTENDANCE AND LEAVING THE FACILITY

The Boys & Girls Club is not a day care facility. The Boys & Girls Club has an open door policy. The staff will not physically stop a child from leaving the facility. The Boys & Girls Club makes every effort to assure the safety of our members. We feel it is important for members to remain with program staff until the programming day is complete or a parent or guardian picks them up and signs them out.

Expectations for attending the Club and leaving the premises should exist between the child and his/her parents/guardians. Please discuss your expectations with your child.

WEATHER CLOSINGS

The Boys & Girls Club will be closed on days the Henderson County Public schools are closed for inclement weather. For mid-day closings, all students should ride buses home, not to the Club.

DRESS CODE POLICY

The Boys & Girls Club has adopted a policy similar to the public schools concerning dress code for all ages. Inappropriate clothing of any kind is NOT allowed at the Club. Members wearing clothes that are too short, too tight or too revealing in any way, or clothes with questionable or distasteful advertising, will be asked to change or leave immediately. Inappropriate clothing includes, but is not limited to Bare

Midriffs, Short shorts, Spaghetti Strap Shirts, Offensive Logos or Language on Clothing, and Sagging Pants.

Transportation

Throughout the school year, the Boys & Girls Club provides after school transportation from the following schools: Dana, Upward, Clear Creek, Sugarloaf, and Hillandale Elementary; Apple Valley and Flat Rock Middle, and East and North Henderson High. We also pick up at Mtn. Community and Immaculata. **Transportation is provided for participating members only.** Bruce Drysdale, Hendersonville Elementary and Middle Schools will transport children to the Club. **The club DOES NOT provide transportation home in the evening.**

During the Summer Program there will be several pick up locations. These locations will be announced prior to starting the Summer Program.

All children waiting for rides must remain in their program areas until parents arrive at the front desk to pick them up and sign them out.
Late fees are assessed for not picking up children on time.

CLUB CODES

1. Listen
2. Play Fairly & Be Honest
3. Be Respectful of Everyone. Say only Good Things about Others.
4. Resolve Problems in a Positive Way.
5. Take Care of Your Boys & Girls Club
6. Use Nice Language.
7. Dress Properly at All Times.
8. Smoking, Drugs, Alcohol & Weapons Are NOT Allowed.
9. Bring Membership Card Every Day.

DISCIPLINE POLICY

1. The Boys & Girls Club staff will always be as fair as possible while dealing with any discipline problem.
2. It is the Boys & Girls Club policy to use an isolation method with small children (such as time-out) in dealing with discipline problems while the child is at the
3. club. Older children are given a warning to change negative behaviors. Extreme behaviors require removal of the child from others and programs.
4. It is the right of the Executive/Unit Directors to suspend or expel a child from the Club. Suspensions can be given to members as a result of any type of discipline problem, and the staff's decision **will be final**.
5. A parent/guardian will be notified of a suspension verbally and/or by a written suspension form.
6. We will not physically or verbally assault any member.
7. Conferences may be held at the request of the parent/guardian or if the Executive/Unit Directors feel it is necessary.
8. We ask that all parents support our efforts in teaching children good behavior and social skills.
9. The Boys & Girls Club administration reserves the right to revoke a child's membership due to excessive and/or severe disciplinary problems. These policies are important to the success of operating a quality youth organization. They will be enforced to make the club a positive place for all children.

Fighting, and other acts of violence and illegal activities lead to automatic suspension from the Club for five to thirty or more days, depending on the age of the child and/or the circumstances of the incident.